

Roofing Contractors Supplemental Application (Complete in addition to ACORD)

1. Business Name: _____
 Web Site Address: _____
 Area of Operations (county/state): _____
 2. We conduct payroll/sales audits. We also do at least one job site inspection. Please provide an Inspection and Premium Audit Contact: Name: _____ Telephone: _____
 3. Insured is: ☐ Individual ☐ Partnership ☐ Corporation ☐ LLC ☐ Other _____
 Is the applicant a subsidiary? ☐ Yes ☐ No Does the applicant have any subsidiaries? ☐ Yes ☐ No
 4. **An Inland Marine/Tool Floater is available - Provide ACORD application with details.**
 5. **Commercial Property coverage is also available - Provide ACORD application with details.**
 6. Does applicant work as ☐ General Contractor _____% ☐ Independent _____% ☐ Subcontractor _____%
 7. Year(s) in business under this name: _____ Applicant License class/number: _____
 Year(s) of experience in this field: _____ Are your employees union members? ☐ Yes ☐ No
 8. Indicate the percent of each type of roofing performed:

New Construction	_____%	Commercial	_____%	Residential	_____%	Industrial	_____%
Replacement	_____%	Commercial	_____%	Residential	_____%	Industrial	_____%
 9. Are any current or planned jobs over three (3) stories? ☐ Yes ☐ No
 Have you had experience working on jobs over three (3) stories? ☐ Yes ☐ No
 10. Indicate the percent of each type of roof installation:

Asphalt shingle	_____%	Built up (BUR)	_____%	Cold process membrane	_____%
Heated membrane*	_____%	Metal	_____%	Modified Bitumen	_____%
Polyurethane Foam	_____%	Rubber Elastomerics	_____%	Slate	_____%
Soil	_____%	Sprayed (e.g., Astek)	_____%	Tile	_____%
Torch Down - frame structures	_____%	Torch Down - non-frame structures	_____%		
- *How is membrane heated: _____
11. Number of employees (including leased): Owners: _____ Field Supervisors: _____ Laborers: _____

ISO Classification	Code	Payroll
a) Roofing - Commercial	98677	\$ _____ (supervisors and laborers)
b) Roofing - Residential	98678	\$ _____ (supervisors and laborers)
 12. Describe any operations other than roofing and provide payroll estimates (e.g. waterproofing, siding, asbestos removal, rain gutters, carpentry, masonry, sheet metal work, solar panels, etc.):

 13. Do you perform rooftop snow removal? ☐ Yes ☐ No
 14. Expected gross sales this year: \$ _____ Prior year's actual gross sales: \$ _____
 15. Describe types of work subcontracted and total cost (labor and materials) during this past year: _____

 16. Are certificates of insurance with limits at least equal to yours obtained from subcontractors? ☐ Yes ☐ No
 Is a signed contract used with all subcontractors? ☐ Yes ☐ No
 Do you include a hold harmless agreement in your contract? ☐ Yes ☐ No
 Are you named as Additional Insured on your subcontractors' policies? ☐ Yes ☐ No

17. Have you ever performed work on condos, townhouses, or tract homes? ☐ Yes ☐ No
 Have your contracts been with the association or the individual owners? ☐ Association ☐ Individual
 Do you plan on doing any work on condos, townhouses, or tract homes within the next year? ☐ Yes ☐ No
18. Have you performed work at airports, power plants or refineries? ☐ Yes ☐ No
 If yes, please explain: _____
19. Any operations sold, acquired or discontinued in the last five (5) years? ☐ Yes ☐ No
 If yes, explain: _____
20. List your four (4) largest jobs within the last three (3) years, including the # of stories and receipts:
 1. _____
 2. _____
 3. _____
 4. _____
21. How are materials lifted to the roof? ☐ Conveyor ☐ Lifts ☐ Cranes ☐ Other, please describe: _____
22. List any equipment you rent or that you rent to others and how often:
 With Operator: _____
 Without Operator: _____
23. What steps are taken to protect the job site from rain, wind, etc.? (The deductible for these losses is higher.)

24. **There is an additional premium charge for insuring operations using a hand-held torch.**
 Do you use a hand-held torch? ☐ Yes ☐ No
 Do you want to purchase this coverage? ☐ Yes ☐ No
There is an additional premium for insuring torch-down roofing.
 Do you perform torch-down roofing? ☐ Yes ☐ No
 Do you want to purchase this coverage? (Not available if used for wood frame structures.) ☐ Yes ☐ No
 If yes, what type of torches and how are they used? _____
25. If you use torches in your operation, what are the protective measures you use to prevent fire losses?

26. Are all jobs inspected by a foreman before leaving the job site each day? ☐ Yes ☐ No
27. Are dry chemical or carbon dioxide fire extinguishers at job sites? ☐ Yes ☐ No
28. Additional Interest/Certificate Recipient: _____

WARNING: HOT TAR KETTLES PRODUCE LARGE AMOUNTS OF CARBON MONOXIDE - A POISONOUS GAS. NORMALLY, THIS IS NOT A DANGER BECAUSE THE KETTLES ARE OUTSIDE. HOWEVER, IF YOU POSITION THEM NEAR A BUILDING'S AIR INTAKE, YOU COULD POISON A ROOMFUL OF PEOPLE.

FRAUD WARNING STATEMENTS

Alabama	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.
Arkansas Louisiana West Virginia	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Colorado	It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.
District of Columbia	WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.
Florida	Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.
Kentucky	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
Maine	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or denial of insurance benefits.
Maryland	Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
New Jersey	Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.
New Mexico	ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.
New York	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation. Fire: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.
Ohio	Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.
Oklahoma	WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.
Oregon	Fire: This entire policy shall be void if, whether before or after a loss, the insured has willfully concealed or misrepresented any material fact or circumstance concerning this insurance or the subject thereof, or the interest of the insured therein, or in case of any fraud or false swearing by the insured relating thereto.
Pennsylvania	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.
Rhode Island	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Tennessee Virginia Washington	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.
All Other States	Any person who knowingly and willfully presents false information in an application for insurance may be guilty of insurance fraud and subject to fines and confinement in prison.

Signature of Applicant: _____ Title (Officer, Partner): _____

Print Name: _____ Date: _____